

2026 ANNUAL MEETING / OTTAUQUECHEE HEALTH FOUNDATION

March 17, 2026
Norman Williams Library
Woodstock, Vermont

Agenda

5:00

Soft drinks and hors d'oeuvres

5:30 Business Meeting

Welcome & Review of Agenda

Governance Committee Report

- Approval of 2025 Annual Meeting minutes
- Election of new Members
- Election of new Trustees
- Election of slates to the Governance & Nominating Committee and Audit Committee
- Recommendation of slate of officers for the Board of Trustees

Finance Committee Report

5:45 Celebrating OHF's 30th Anniversary

A Legacy of Giving | OHF's history and a showing of the new film *What We Do*

OHF Granting in 2025 | responding to our communities' changing needs

A Future of Promise and Change | interactive discussion of where OHF should go next

6:30 Adjournment

OHF ANNUAL MEETING / Minutes

March 27, 2025

Norman Williams Public Library

Presiding: Annie Smith-Jones

A quorum being present, Annie Smith-Jones called the meeting to order at 5:30 pm and welcomed those present.

President's Welcome - presented by: Annie Smith-Jones

Review of Agenda

Alteration to the Governance Committee Report: Board is withdrawing the request for the bylaw change.

Introduction of Executive Director & Grants Coordinator

David Sleeper - new Executive Director; hired February 2025

Lizzie Coelho - Grants Coordinator; hired January 2025

Looking ahead to 2026: 30th anniversary of the founding of OHF (and 70 year anniversary for the organization that led to OHF)

Governance Committee Reports & Member business - presented by: Logan Paluch

Passing of the minutes of the 2024 annual meeting

Marian Koetsier made a motion to pass the Minutes from the 2024 Annual Meeting. Sue Bryan seconded the motion. Motion is passed.

Governance Committee Report – Logan Paluch, Chair

Thanks to committee members Alan Fine, Carol Stall, and Anne Marinello.

New members nominations recommended

Sharon Bry

Jennifer Endicott

Holly Gaspar

Steven Huveltdt

Kelli Rapp

Don Ryker

Richard Wacker

Cronin Sleeper

David Sleeper

Janet English made a motion to approve the slate of nominated new Members. Tom Roberts seconded the motion. Motion is passed.

Board member nominations recommended

Re-election to second term:

Sue Bryan

First term:

Jennifer Endicott

Lana Reuss

Don Ryker

Hanna Snyder

Marian Koetsier made a motion to approve the proposed slate of nominated first and second term Trustees for the Board. Janet English seconded the motion. Motion is passed.

Recommended Governance committee members

Logan Paluch, chair

Janet English

Alan Fine

Anne Marinello

Meg Seely made a motion to approve the proposed slate for the Governance Committee. Marian Koetsier seconded the motion. Motion is passed.

Recommended Audit Committee members

Jennifer Endicott, Chair

Carla Kamel

Carol Stall

Mary Young-Breuleux made a motion to approve the proposed slate for the Audit Committee. Marian Koetsier seconded the motion. Motion is passed.

Treasurer's report - presented by: Steve Moyer

Steve Moyer acknowledged appreciation for Dan Bollag for leadership on the Finance Committee (Dan Bollag was unable to attend the meeting).

Finance Committee: Dan Bollag, Kathy McHugh, Sue Bryan, Annie Smith-Jones, Steve Moyer
Investment accounts are on the rebound from the hit taken during Covid epidemic with about a 10% gain in 2024. Two investment accounts: one managed by Merrill Lynch and one managed by Vermont Community Foundation.

2024 Finance Committee Highlights:

- Oversaw transition to greater emphasis on high-yield instruments to take advantage of higher interest rates.
- Portfolio increased by 6.9%
- Monitored budget to ensure actual income/expenditures conformed to budget projections
- Plan to decrease personnel expenses with part-time Executive Director and part-time Grants Coordinator

Ask from the Membership (Marian Koetsier): Would like to see the operating budget for 2024 to understand where OHF currently is and what may change going forward. Unable to show at this time (not prepared in a slide)

-Mary Young-Breuleux (interim director August 2024-February 2025) was able to speak to how the total expenses decreased by 23% - in part due to full time staff departures mid-year and good management of the Simmons. Total expenses came in ~\$420,000 (~\$620,000 was budgeted) for 2024.

-Expenses also include all of the grant money that is dispersed - in past few years this has been about 50% of expenses (other 50% is operational expenses)

-OHF did not take their fourth draw of the year, which is another indicator of expenses being lower

-David Sleeper encourages any Members to reach out to him or Finance Committee to whenever there are questions

-Request by Membership to have it be included in future Annual Meetings and have it sent to Membership ahead of Annual Meetings

Discussion on decision to decrease ED and Grants Coordinator positions to be part-time: Annie reviewed the process of the listening tours the Board did in the fall and reflected that there was a message from the listening tours that the Mission and direction of OHF was getting too broad and felt it was time to narrow the path back to focus on the heart of OHF (granting). This led to editing the ED and Grants Coordinator job descriptions to focus on the 'heart' of OHF and a request to have Board Committees to take on more tasks that are appropriate for the Board of Trustees. The hope is that the funds saved for transitioning to part-time staff will be directly moved into increasing granting efforts.

2024 Accomplishments - presented by: Lizzie Cohelo, Grants Coordinator

OHF approved \$226,530 in grants (243 grants, 144 people/orgs served, average grant \$928) – similar to previous years.

Community Grants:

Twelve were funded in 2024 for a total of over \$19,000. Grants included first aid training, therapeutic programming at Moonrise Therapeutics, providing bike helmets at the Ottawaquechee Health Center, support for a community vaccine clinic. Community grants are a great opportunity to build health and wellness initiatives in the communities we serve as well as strengthen community connections with OHF.

Good Neighbor Grants and Home Care Grants:

Dental is still the largest portion of the pie with in-home care grants being second.

OHF has provided support to all 9 of its service towns.

Challenge for people to find dental practices that accept new patients as well as practices that accept Medicaid for adults.

Highlighting the importance of provider relationships with OHF. These strong relationships allow OHF to connect patients with care faster and providers trust they will receive timely payment. Many providers are generous to also discount services due to this relationship.

Lizzie acknowledged the strong relationships between entities in the community (the HUB, OHF, the Community Care Coordinator)

Announcements and Awards - presented by: Annie Smith-Jones

Special recognition: Dr. Mark Knott, DDS & Woodstock Dentistry

- In 2024, OHF worked with Dr. Knott & Woodstock Dentistry on 37 dental grants totaling \$37,700
- The practice contributed \$5,750 (15%) toward these grants.

Outgoing Trustees: Carla Kamel, Logan Paluch, Kathy McHugh

Committee Volunteers thank you's: Steve Moyer (Finance Committee); Rob Wallace (Real Estate Committee)

Special thank you: Mary Young-Breuleux (interim director August 2024-February 2025); Lizzie Coehlo (interim Grants Coordinator August 2024-January 2025; Grants Coordinator beginning in January 2025); David Sleeper (ED beginning in February 2025)

In Memoriam: Dr. Paul Rigali

VOTED to adjourn at 6:30 pm.

Respectfully submitted,
Logan Paluch
Secretary pro tempore of the Corporation

OHF Governance and Nominating Committee

2026 Nominations & Recommendations

March 17, 2026

To Be Voted on by the Membership

New Member Nominations

Trish Conway, South Woodstock
Jeanne Hicks, Hartford
Caroline Lee, Hartland
Reka Osborne, Woodstock
Maggie and David Peterson, Bridgewater
Nina Phalen, South Woodstock
Leslie and Michael Welhoelter, Woodstock

New Trustee Nominations

Caroline Lee, Hartland
Michael Welhoelter, Woodstock

Governance and Nominating Committee

Alan Fine, Trustee (Chair)
Lana Reuss, Trustee
Logan Paluch, Member

Audit Committee

Jennifer Endicott, Trustee (Chair)
Sue Black
Carol Stall, Member

Recommendation for Slate of Officers for the Board of Trustees

To be approved at a Board of Trustees meeting following the Annual Meeting

Jennifer Endicott, President
Janet English, Vice-President
David McGuire, Treasurer
Daniel Bollag, Secretary

March 17, 2026

OHF Annual Meeting / Treasurer's Report

- The financial condition of the OHF is healthy, vibrant, and stable.
- Approved grants increased to nearly \$300,000 while actual expenditures trailed slightly as the pipeline of disbursements maintains a small-time lag.
- Overhead has declined with a new and efficient management team who are able, stable, professional, and empathetic.
- Invested funds increased to nearly \$4.8 million despite drawdowns for granting and operations.
- Timely infrastructure maintenance to the Simmons Building continued (clapboard repairs, window replacement, electrical, fire safety, internet and bulkhead replacement) in a period where neglected capital expenditure is a hot button topic in greater Woodstock.
- The organization continues to provide non-monetary benefits to the community: board room meeting space for Rotary and other nonprofits; Glad Rags donation assembly and storage space; free office space, fax, copier, and office supplies for the Community Care Coordinator; free telephone line for the HUB; and below-market rents for health/medical related tenants.
- The financial framework is in place to support the next 30 years of improving the health and well being of the of people who live in the towns we serve.

Respectfully submitted,
David McGuire, Treasurer

OHF 2026 Annual Meeting / Bios

Trustees, New Members, Staff

Current Trustees

Dan Bollag

Dan and his wife Wendy Miller joined the Taftsville community in 2012 and moved here full-time from Lexington, MA, just before Covid hit. Together with their four grown children, they are smitten with the Upper Valley and love outdoor activities in the area—running, biking, snowshoeing, skiing, hiking, campfires. Dan has worked for nearly 30 years in the biotech industry, specializing in regulatory affairs. Before that, he earned two undergraduate degrees from Penn State University and a PhD in biochemistry from Cornell University. He is now a Vermont-based consultant. He is excited to put his energy and experience towards helping OHF serve the healthcare needs of local families and communities.

Sue Bryan

Sue grew up in Woodstock—part of a multi-generation Vermont family. After graduating from high school, she worked for several local businesses before starting her banking career 34+ years ago. Sue has held several positions at local banks and is currently the Assistant Vice President and Branch Manager at the Hartland Branch of Mascoma Bank. She has also served on the Woodstock Chamber of Commerce board, helping with events. Sue spends much of her time assisting neighbors and is always willing to lend a helping hand. She lives in Hartland with her children. She enjoys gardening and spending time with family and friends.

Jennifer Endicott

Jennifer Endicott has a robust career in healthcare strategy. Early in her career, while working in the Home Health industry, she was moved by the clinicians and the rural agencies who meaningfully improved the lives of their patients and the broader community. The lessons learned in that role have stayed with Jennifer throughout her career focused on improving healthcare for patients and clinicians. Career highlights include: Vice President of Clinical Integration at Orlando Health in Florida; Chief Strategy Officer at Baystate Health in Massachusetts; Chief Operating Officer at Innovative Perioperative Technologies in Portsmouth, NH; and, most recently, Senior Vice President of Strategy Insight Group—a boutique management consulting firm based in Hanover, NH. Jennifer lives in Taftsville.

Janet English

Janet English earned her BA at Vassar College, her MSW at New York University and her Ph.D. in Clinical Psychology at Adelphi University. She completed her Internship at The Massachusetts Mental Health Center and did her psychoanalytic training at The Boston Psychoanalytic Society and Institute. Janet has been a practicing psychologist and psychoanalyst in Boston, MA for

over 25 years. In addition to her clinical work Janet served on the faculty at The Boston Psychoanalytic Society and Institute, The Massachusetts Institute of Psychoanalysis and the Tufts University Medical Center, Psychiatry Department. Janet and her husband relocated to South Woodstock in 2022. She has a small clinical practice in Woodstock. Janet served on the Board of The North Bennet Street School in Boston from 2012-2020 and has been an Advisor there since her Board term ended. She currently serves on the Board of The Thompson Senior Center in Woodstock. Janet and her husband have two grown children who, along with their spouses, enjoy all the outdoor activities Vermont's six seasons have to offer.

Alan Fine

Alan was born and raised in Bronx, NY, and graduated from the Bronx High School of Science. At Cornell University, he majored in Chemistry and biology. Subsequent to his graduation, he worked as a bench chemist for several years. He decided to change career paths and matriculated at Pace University School of Law, where he attained a JD degree. Alan worked as a Real Estate attorney for several title insurance companies over the course of his professional career, spanning almost 40 years. In addition to his work as a title counsel, he maintained a small private practice, specializing in Real Estate and Wills, Trusts & Estates. He has been retired since 2019, but he is a consultant to several Real Estate attorneys who he worked with during his tenure as title counsel. Alan has a passion for OHF and its goals. He is chair of the Governance & Nominating Committee and a member of the Real Estate and Communications Committees. He is proud to be part of an organization that supports people of limited financial means who need access to health programs and equipment. He is also supportive of the educational aspect of the organization. Alan is Chairman of the Woodstock Pickleball Committee, which oversees the operation of pickleball at Vail Field and the Woodstock Elementary School. He is a member of the Woodstock Rotary Club. Alan resides in Woodstock Village with his wife, Susan.

David McGuire

A native of New Jersey, David was educated at St. Peter's University, New Jersey's Jesuit University, and Rutgers graduate school of Business Administration. He worked for over 30 years in the Wine and Liquor Importing Business in various positions of finance and administration most recently as CFO and corporate treasurer of Carriage House Imports of Springfield, NJ. He has been a frequent visitor to Vermont since the 1970's and a resident of Vermont since 2008 along with his wife Bettyanne. They have one daughter, Emily, who married her husband David in Woodstock in 2014; the couple now has three young children. David and Bettyanne are active supporters of many of Woodstock's 501C3 organizations: David lately as Treasurer of the Thompson Senior Center and Bettyanne as longtime board member and VP of Zack's Place enrichment center. They enjoy golf, skiing, and general camaraderie.

Lana Reuss

Lana spent 20 years as a health educator in the public middle schools of Andover, MA. Prior to that she worked with the American Heart Association and the American Red Cross. She earned her Bachelor Degrees in Health Education and Spanish from the State University of New York at

Cortland and her Master's in Health Promotion from Bridgewater State College in Massachusetts. Lana chairs OHF's Grants Committee and sits on the Communications Committee. She also volunteers at the Community Food Shelf. Lana and her husband, Marc, raised their twin daughters in Cambridge and Lexington, Massachusetts, and later Munich, Germany. They then lived in London, England, before retiring and settling in Woodstock. Most mornings you can find Lana and her dog, Red, walking the various trails in the area. She enjoys anything outdoors including snowboarding, golf, pickle ball, and campfires.

Don Ryker

Don moved to Bridgewater, VT, after a long veterinarian career. Don was the owner of DVM & Associates PC (now Hadley Hill Equine PC), an equine veterinarian practice based in Michigan. Along with his decades of experience as a veterinarian, he has also been part of a plethora of organizations, including the Professional Horseman's Association, American Veterinary Medical Association, the Equine Advisory Committee to the State Veterinarian in Michigan, and the Michigan Farm Bureau. In retirement, Don is fixing up his family cabin, hiking, snow shoeing, becoming a forester, getting better at golf, and taking care of his border collies, all alongside his wife, Celia, a retired horse trainer, master gardener, avid thru hiker, and author.

Annie Smith-Jones

Annie Smith-Jones resides with her husband, Donald Jones, and their three Portuguese Water Dogs in Bridgewater, VT, with time also spent at their condo in Seabrook Island, SC. Annie and Don own an environmental consulting firm that specializes in contamination assessment and remediation. Their expertise has given them the opportunity to travel with a nonprofit landing them in Dakar, Senegal, for a lead battery clean up as well as in Mexican villages with lead-based ceramic glaze pollution. Annie continues to work full time. Annie has a Master's degree in Social Work with a psychiatric concentration and a Bachelor's in Elementary and Special Ed. She has worked at a Community Mental Health Center in Wisconsin providing counselling services and running their intermediate care program helping clients return to their community. From there Annie worked with the Massachusetts Department of Mental Health and then with the Massachusetts Department of Social Services supervising Master level social workers responsible for running their foster care and adoption programs. More recently from 2018-2023, Annie was an elected official for the Seabrook Island Utility Commission overseeing the water and wastewater treatment plant for the community. As Chair for four years, Annie was involved with the regulatory and funding agencies, the local town council and mayor as well as resolving public issues. Currently Annie serves on the Portuguese Water Dog Club of America's board of directors as their Treasurer. Annie enjoys her four local grandchildren, playing pickleball, fused glass work, and trialing in agility with her Portuguese Water dogs.

Hanna Snyder

Hanna has called the Woodstock area home for much of her life and spent the last decade fostering community support for the health and well-being of all Vermonters. After earning her degree in Anthropology and Gender, Sexuality and Women's Studies from the University of Vermont, Hanna took a job at the Vermont Foodbank where she grew their statewide volunteer programs. She then transitioned to the Children's Hospital at Dartmouth-Hitchcock managing

fundraisers and events. Combining her interest in public health and partnership building, Hanna now leads Vermonters Taking Action Against Cancer, the statewide cancer coalition, working to reduce cancer's impact across the state. She also oversees initiatives at the University of Vermont Cancer Center's Education and Training Program, training the next generation of cancer clinicians and scientists. Hanna lives in Woodstock with her husband, Andrew, and pup, Sadie. You can usually spot her mountain biking in the summer, Nordic skiing in the winter, or traveling whenever the opportunity arises.

Nominated Trustees

Caroline Lee

Caroline Lee received her BA at the College of William and Mary in Williamsburg, VA; her M.Div. at Princeton Theological Seminary; and her Ph.D. in Clinical Psychology at Fuller's Graduate School of Psychology in Pasadena, CA. She completed her clinical trainings in various California V.A. hospitals and a forensic fellowship at Harbor-UCLA as well as a one year fellowship through the Boston Psychoanalytic Society and Institute. When she moved to the Upper Valley in 2005 from Los Angeles, she helped to start the Addiction Treatment Program at DHMC which included an Intensive Outpatient Program. She also worked in the counseling center at Dartmouth College from 2008-2015. She is currently in private practice in Hanover, NH, and lives in Hartland, VT.

Michael Welhoelter

Michael brings more than 40 years of experience in investment management, with deep expertise in portfolio management and leadership. Most recently, he served as President of Epoch Investment Partners in Manhattan, where he also held the role of Co-Chief Investment Officer. During his tenure at Epoch, Michael assumed several senior leadership positions, including Co-Chief Investment Officer and Head of Risk Management. Prior to joining Epoch, he worked in asset management and quantitative analysis at Credit Suisse Asset Management and Columbia Management. Michael graduated from Colgate University with a BA in Computer and Information Science and is a Chartered Financial Analyst. Michael enjoys hiking, skiing, travel and fishing. He is currently just over one-third of the way through hiking all 48 of New Hampshire's 4,000-foot peaks. He and his wife, Leslie, who own a home in Woodstock, value time spent with their three grown children and their ever-growing number of grandchildren.

OHF Staff

Lizzie Coelho, Grants Coordinator

Lizzie Coelho became OHF's full-time Grants Coordinator in January 2025, having served in that role in an interim capacity previously. After receiving an undergraduate degree from University of Redlands, Lizzie had the opportunity to spend time in Central America volunteering with children in remote areas as a teacher, learning culture, customs, and Spanish. Following her time abroad she attained a master's degree in social work from the University of Baltimore-Maryland, specializing in management of nonprofit organizations and community relations. She

and her late husband, Bernardo, moved to Bridgewater in 2021 to raise their four children. Coelho is a member of the joint Woodstock Elementary School and Prosper Valley School Parent Teacher Organization (PTO). Additionally, she is a talented athlete, having competed in water polo and swimming while growing up and now playing pickleball competitively in Woodstock and throughout New England.

Grace McKeon, Operations Coordinator

Grace joined OHF in 2025. She is a 2017 graduate of Woodstock Union High School and holds a degree in Public Health from Plymouth State University, with a triple minor in Global Healthcare, Psychology, and Women, Gender, and Sexuality Studies. She is also a licensed Esthetician. While in college, she was deeply involved in student leadership and advocacy, serving as Title IX Intern, Secretary for the Sexual Assault and Violence Education Alliance, Student Advocate, and Public Health Club President. In 2021, she was honored with the Powerful Outstanding Woman Advocate Award for her leadership and advocacy work. Grace began her career as a care coordinator with two startups that grew to become among the largest metabolic tele-health platforms in the country. But her true dream was working for an organization that is making healthcare accessible and affordable—a commitment strengthened after her time living in Western North Carolina where she experienced the impact of Hurricane Helene. Now relocated back near family in Woodstock, she enjoys exploring all that New England has to offer with her family, her partner, Noah, and their dog, Pippin.

David Sleeper, Executive Director

David joined the staff of OHF as Executive Director in February 2025. After graduating from Yale University with a B.A. in American Studies, he embarked on a career in communications and nonprofit administration. He was a communications associate at the Conservation Foundation; Managing Editor of *Blair & Ketchum's Country Journal* magazine; and Editor and Publisher of *Vermont Magazine*, which he founded in 1989. In 2001, he moved to Pomfret, Vermont (the first of three OHF communities in which he has lived, along with Hartland and Woodstock) to work as Director of Marketing and Development for the Vermont Institute of Natural Science, where he had served as a trustee. Following that, he was the Executive Director of the Hubbard Brook Research Foundation for 12 years, before leaving to start his own conservation consulting business. David is a member of the Vermont board of the Conservation Law Foundation; an officer on the boards of Taftsville Community Trails and the Taftsville Cemetery Association; and a member of the Woodstock Rotary Club. David's wife, Cronin, is owner of the Plum Tree School preschool, which she started in 2008. The couple has three grown children and eight grandchildren.